



Wessex Gardens Primary and Nursery School

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Alexander Banks
Headteacher

Gorana Henry
Deputy Headteacher

21st January 2021

Dear Parents and Carers,

As mentioned in my letter yesterday, I am writing to seek permission for us to record the live video sessions we will be delivering from 25th January.

Wessex Gardens uses G Suite for Education. This is a set of education tools from Google which includes Google Classroom. Pupils will use their G Suite accounts to complete tasks, communicate with their teachers and learn 21st century digital citizenship skills, using mostly Google Classroom.

Google's Privacy Policy for G Suite can be found here: <https://policies.google.com/privacy/update>

We are also using G Suite to facilitate the live sessions that will form part of our virtual learning offer. For everyone's safety, these live sessions will be recorded. I do however require your permission to record these sessions. If you do not provide permission, I am afraid your child will **not** be able to attend the live sessions.

Providing permission

Permission can be granted electronically using Google forms. If you have more than one child, you will need to complete separate permissions for them.

There are 2 statements to agree to:

- I give permission for Wessex Gardens to record all live online sessions
- I agree to follow Wessex Gardens protocols for online live sessions

You can access the form by following this link:

<https://forms.gle/Xt64QMZKKhandSJv5>

Keep safe everyone,

Alexander Banks
Headteacher



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