

## Wessex Gardens Rules for Google Meet Live Sessions

- I will join using my school wessexgardens.co.uk account
- I will only join the class once the teacher has announced it live on the google classroom stream
- I will mute the microphone unless asked to unmute by the teacher
- If I have a question, I will raise my hand, use the raised hand button or type the question into the comment box
- I will only comment on the learning we are doing. This includes when I comment in the google classroom stream
- My teachers can see my comments so I will write in an appropriate way at all times. I will use standard English at all times and not use any slang
- I will not record or photograph any of the sessions
- I will wear appropriate clothes and my siblings or other family must not be in the background. My parent or carer can be.
- I will be seated and not walking around
- I will not use any other devices during the session e.g. my phone

## What will happen if I do not follow the rules:

- I will be muted in the classroom by the teacher
- I will be removed from the classroom by the teacher.
- If necessary, the lesson will be stopped and closed.
- Mr Banks will be notified and he will contact my parents.

## Please remember, every session is recorded by Wessex Gardens

