

Wessex Gardens Primary School

Acceptable Use Policy (AUP)

PARENTS and CARERS

Background

We ask all children, young people and adults involved in the life of **Wessex Gardens Primary School** to sign an Acceptable Use Policy (AUP) to outline how we expect them to behave when they are online, and/or using school networks, connections, internet connectivity and devices, cloud platforms and social media (both when on school site and outside of school). Your child has also signed an AUP which has been sent home.

We tell your children that **they should not behave any differently when they are out of school or using their own device or home network**. What we tell pupils about behaviour and respect applies to all members of the school community, whether they are at home or school:

“Treat yourself and others with respect at all times; treat people in the same way when you are online or on a device as you would face to face.”

What am I agreeing to?

1. I understand that **Wessex Gardens Primary School** uses technology as part of the daily life of the school when it is appropriate to support teaching & learning and the smooth running of the school, and to help prepare the children and young people in our care for their future lives.
2. I understand that the school takes every reasonable precaution to keep pupils safe and to prevent pupils from accessing inappropriate materials, including behaviour policies and agreements, physical and technical monitoring, education and support and web filtering. However, the school cannot be held responsible for the nature and content of materials accessed through the internet and mobile technologies, which can sometimes be upsetting.
3. **I understand that I will not record meetings with school staff on any device**, unless permission is obtained and there is a good reason to do so e.g. reasonable adjustment. Covert recordings are generally not accepted by the DfE when asked to consider a complaint.
4. I will use AI responsibly and declare my child's use. I will not disclose any sensitive data or engage with AI platforms for my child's work that are not approved of by the school.

5. I understand that internet and device use in school, and use of school-owned devices, networks and cloud platforms out of school may be subject to filtering and monitoring. These should be used in the same manner as when in school, **including during any remote learning periods.**
6. **I will promote positive online safety and model safe, responsible and positive behaviours in my own use of technology, including on social media: not sharing other's images or details without permission and refraining from posting negative, threatening or violent comments about others, including the school staff, volunteers, governors, contractors, pupils or other parents/carers.**
7. The impact of social media use is often felt strongly in schools, which is why we expect certain behaviours from pupils when using social media. I will not encourage my child to join any platform where they are below the minimum age.
8. I will not share images taken within the school of other people's children on social media and understand that there may be cultural or legal reasons why this would be inappropriate or even dangerous. The school sometimes uses images/video of my child for internal purposes such as recording attainment, but it will only do so publicly if I have given my consent on the relevant form.
9. I understand that for my child to grow up safe online, s/he will need positive input from school and home, so I will talk to my child about online safety.
10. I understand that my child needs a safe and appropriate place to do remote learning. When on any video calls with school, it would be better not to be in a bedroom but where this is unavoidable, my child will be fully dressed and not in bed, and the camera angle will point away from beds/bedding/personal information etc. Where it is possible to blur or change the background, I will help my child to do so.
11. If my child has online tuition, I will undertake necessary checks where I have arranged this privately to ensure they are registered/safe and reliable, and for any tuition remain in the room where possible, and ensure my child knows that tutors should not arrange new sessions or online chats directly with them. [Online Tutors – Keeping children Safe](#)
12. If my child has in person tuition, I will undertake necessary checks where I have arranged this privately to ensure they are registered safe and reliable, and for any tuition remain in the room where possible, and ensure my child knows that tutors should not arrange new sessions or online chats directly with them.

13. If any current or former staff known to the school are involved in offering in person and or online tuition. I will check with the school for safeguarding purposes. The school has a responsibility for safeguarding and ensuring staff are upholding their responsibilities.
14. I understand that whilst home networks are much less secure than school ones, I can apply child safety settings to my home internet. Internet Matters provides guides to help parents do this easily for all the main internet service providers in the UK. There are also child-safe search engines e.g. swiggle.org.uk and YouTube Kids is an alternative to YouTube with age appropriate content.
15. I understand that it can be hard to stop using technology sometimes, and I will talk about this to my children, and refer to the principles of the Digital 5 A Day: childrenscommissioner.gov.uk/our-work/digital/5-a-day/
16. **I understand school devices loaned to my child by the school should be used responsibly.** My child will use any school computer, tablet and or any other device loaned to him/her by the school responsibly. I will ensure my child uses the device to complete schoolwork and only conduct safe internet searches. I will also ensure my child only download data that relates to schoolwork and is reasonable for them to do so. I understand that I must follow any instructions relating to the device issued by the school. I understand that I must return the device whenever the school requests, and the device can be subject to school scrutiny for data protection purposes. I understand that if I fail to return the device, I may be charged for the device.
17. I understand and support the commitments made by my child in the Acceptable Use Policy (AUP) which s/he has signed. I understand that s/he will be subject to sanctions if s/he does not follow these rules.

I/we have read, understood and agreed to this policy.

Signature/s: _____

Name/s of parent / guardian: _____

Parent / guardian of: _____

Date: _____